



Dear Valued Customer,

Kanzaki Specialty Papers continues to closely monitor the global and national response to the COVID-19 pandemic. At KSP our priority is to protect the health of our employees and customers as well as those who come into contact with our products. It is our goal to minimize any disruptions in supplying product to our valued customers.

Continuing our business in our primary focus and we remain grateful to have been able to continue operations in this challenging environment. We remain ready to continue to support our valued customers. In order to do so we are:

- 1) Following local, state and national government mandates to keep our factory open and our people safe.
- 2) Meeting daily to manage supply and demand for our customer.
- 3) Communicating regularly with Key suppliers to track availability of raw materials so as to make of no supply interruption.

As of this writing, KSP has no known issues with our ability to meet the demands of our current orders and forecast. At KSP, we have not received reports of any cases of employees contracting the Coronavirus.

Understanding the anxiety of fears that this virus has unleashed, we at KSP want to assure you that we will continue to keep you informed on any changes which could affect your business going forward.

Once again, and as always, thank you for your business and trust. We will continue to keep all well informed.

Stay Safe, Stay Healthy

Sincerely

A handwritten signature in black ink, appearing to read "S.P. Hefner", written in a cursive style.

Stephen P. Hefner  
President & CEO